



## **KENN PARISH COUNCIL**

SUMMONS TO ATTEND. ALL Members are requested to attend the Statutory Annual Meeting of KENN PARISH COUNCIL on:

Date: Thursday, 9 May 2019  
Venue: **New Church Room, Kenn Street, Kenn**  
Time: **19.30pm**

Signed; Eleanor Wade, Parish Clerk 3 May 2019

Parish Clerk  
Eleanor Wade  
98a Walton Rd  
Clevedon, BS21 6AN  
Tel: 07580 195 645  
clerk@kenn-pc.org.uk

**Acceptance of Office** – the Clerk will be at the New Church Room from 19:00pm for elected members to sign their Acceptance of Office forms prior to the meeting. From 7 May 19 onwards these can be signed in the presence of either the clerk or another councillor. If you would like to sign before the date of the meeting please contact the clerk to arrange a time/place.

### **AGENDA**

- 1 **Elect Chairman of Council 2019/20** and signing of their Declaration of Acceptance of Office
- 2 **Elect Vice Chairman of Council 2019/20** and signing of their Declaration of Acceptance of Office
- 3 **Apologies for Absence**
- 4 **Acceptance of Office** if a member is absent and has not completed this – to agree a later date at which this can be signed and received.
- 5 **Co-opting to fill vacancies – 1 vacancy to fill**
  - Following an ordinary election if there are insufficient persons nominated to fill all the seats, the parish has 35 days from the election date (by 6 June 19) to co-opt persons to fill the vacancy.
  - Advertise the co-option on village noticeboards etc and to consider applicants on the 3 June 19.
- 6 **Declaration of Interests**
  - 6.1 Members to complete their Register of Interest and hand them to the Clerk
  - 6.2 Declarations of Interest by Members on items on the agenda
  - 6.3 To consider applications for dispensations for section 33 (b) to (e).
- 7 **Cheques**, to confirm the cheque signatories for the Council Year 2019/20
- 8 **Annual Review of documents**, the approval of the minutes of the **Annual Parish Meeting** and **Council Meeting** (both held on the 4 March 19) and the **Receipts and accounts for payment and Budget Report** will all be on the agenda of the next meeting on the 3 June.
- 9 **Planning Applications** information available on North Somerset Council web site:
  - 19/P/0548/MMA – Oaklands Automotive, Kenn Rd, Kenn - Minor material amendment to 15/P/1588/F to allow new extension roof to be turned 90 degrees and increase ridge height by 300mm and addition of first floor windows to west elevation. Alteration to storage area turning area to allow space for extension
  - 19/P/0839/FUL – 1 Lakehouse Farm, Colehouse Lane, Kenn – Erection of a detached dwelling
  - 19/P/0823/RM - Mill Farm Davis Lane Kenn - Reserved matters application for appearance, layout, scale and landscaping pursuant to outline 17/P/5055/OUT (for the erection of an agricultural workers dwelling and access)
- 10 **Appeal** – 17/P/5191/FUL - Vacant Former Mill Farm Farmhouse Site, Kenn Rd, changed from Written Representations to a Hearing, at 10:00 on 22 May 19 at The Winter Gardens Pavilion, WsM.
- 11 **Highways England** M5 resurfacing northbound from 2 May to 24 June – agenda report

### **Accounts & Finance Items**

- 12 Insurance Renewal – agenda report
- 13 Annual Audit of Accounts for 2018/19 – agenda report
- 14 **Public Participation** to suspend Standing Orders for communications from members of the public, NSC Councillors representing Yatton Ward and NSC Liaison Officer.
- 15 **URGENT BUSINESS as permitted** by the Local Government Act 1972. For a matter to be considered 'urgent' the following question must be addressed: *What harm would happen to the public interest from leaving it until the next meeting?* If harm can be demonstrated, then it is open to the Chairman to rule it is considered as urgent. Otherwise the matter cannot be considered urgent within the statutory provisions and notice can be given for the item to be placed on the next agenda.